

BOARD OF EDUCATION

Portland Public Schools
Study Session
November 14, 2011

Windows Cafeteria

Blanchard Education Service Center
501 North Dixon Street
Portland, Oregon 97227

Note: Those wishing to speak before the School Board should sign the citizen comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but citizens are welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All citizens must abide by the Board's Rules of Conduct for Board meetings.

Citizen comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Citizen comment on all other matters will be heard during the "Remaining Citizen Comment" time.

This meeting may be taped and televised by the media.

Background materials for this meeting may be found on the Board's website under "Public Notices".

STUDY SESSION AGENDA

1. **CITIZEN COMMENT** 5:00 pm
2. **BUDGET PRIORITIES DISCUSSION** 5:30 pm
3. **DINNER BREAK** 7:15 pm
4. **INTRODUCTION TO LONG RANGE FACILITIES PLAN** 7:30 pm
5. **UPDATE ON ENROLLMENT BALANCING PROPOSAL** 8:00 pm
6. **YOUTH PASS TRANSIT OPTIONS** 8:30 pm
7. **UPCOMING AGENDA REVIEW** 8:40 pm
8. **ADJOURN** 8:55 pm

The next Regular Meeting of the Board will be held on **November 29, 2011**, at **5:00 pm** in the Board Auditorium at the Blanchard Education Service Center.

Portland Public Schools Nondiscrimination Statement

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation.

Board of Education Policy 1.80.020-P



PORTLAND PUBLIC SCHOOLS

P.O. Box 3107 / Portland, Oregon 97208-3107

Telephone: (503) 916-3741 • FAX: (503) 916-2724

WORK SESSION STAFF REPORT

LONG RANGE FACILITIES PLAN

Board Meeting: November 14, 2011

Executive Committee Lead: C.J. Sylvester, COO

Department: FAM and OSM

Staff Lead: Tony Magliano, Director FAM

Jim Owens, Director of Capital Operations OSM

District Priority: Design and Implement Capital Improvement Plan

Bob Alexander, Property Development Manager

I. ISSUE STATEMENT

A Long Range Facilities Plan (Plan) is a critical component in achieving a healthy, 21st Century learning environment. The Plan will assist in setting priorities for investment in our schools. Plan development will be accomplished utilizing a facilitated series of meetings with an advisory committee which will include community members, PPS parents, business community representatives, school committee representatives, design and construction industry representatives, city, county and Metro representatives as well as key district staff and regional administrators.

II. BACKGROUND

The Long Range Facilities Plan will incorporate public input, an updated facility assessment, enrollment balancing, enrollment trends, school capacity and financing plan while recognizing the goal of educating children in a 21st Century learning environment. This Plan will be consistent with ORS 195.110 which requires large school districts to have an updated 10-year plan. The City of Portland is also in the process of updating its Comprehensive Plan and must adopt this plan as a component of that effort.

To develop the Long Range Facilities Plan, the intent is to have approximately seven facilitated two-hour meetings with the Long Range Facilities Plan Advisory Committee, where members will have background materials and white papers outlining key issues where we are seeking input and guidance. These items may include topics such as enrollment forecasts, school capacity formulas, condition assessments, priorities for improvements, and financing options. The Plan will be developed in draft

form for the Superintendent's consideration, presented to the Board to solicit input and then brought back to the Board for final adoption.

III. RELATED POLICIES/BEST PRACTICES

The Long Range Facilities Plan will incorporate analysis of the latest thinking in how the built environment impacts students' educational success utilizing Board criteria for school modernization.

Research will be done on High Performance Schools, and innovative techniques and sustainable best practices including capacity needs, building construction, resource conservation and financing.

The following Board policies will inform and direct the Plan creation:

- A. Resolution 3986 - Criteria to Determine the Order of Rebuilding and Renovation of PPS School Buildings to Create 21st Century Schools, Adopted: 10/13/2008;
- B. Resolution 3987 - Adopting Guiding Principles to Use for Developing and Implementing a 21st Century School Facilities Plan, Adopted: 10/13/2008;
- C. Resolution 4042 - Establish a New Fund, Fund 405, the 21st Century Capital Project Fund, Adopted: 2/23/2009;
- D. 8.80.010-P - High Performance Facility Design, Adopted: 6/1971, Amended: 8/12/2002

IV. FISCAL IMPACT

The Long Range Facility Plan will assist the Board in reviewing future capital program alternatives to support school capital investment. The Plan will provide a framework for efficient and effective ways to allocate resources with a sustainable investment strategy.

V. COMMUNITY ENGAGEMENT

Community engagement will be a key objective of this process through the series of Facility Committee meetings, which will include public comment periods in each meeting as they address issues within the plan. The meetings will be on video and video summaries for channel 28 as well as all material being posted on PPS.net to allow for the broadest possible visibility. Further, the intent is to hold these meetings in various schools around the district, providing the committee an opportunity to view schools and see either best practices or opportunities for facility improvement.

VI. BOARD OPTIONS

An updated Long Range Facility Plan is required by ORS 195.110 in 2012. The Board may decide to not convene an advisory committee and have staff produce an updated Long Range Facility Plan which would meet state requirement.

VII. STAFF RECOMMENDATION

Staff recommends the Board support the Superintendent's establishment of a Facility Plan Advisory Committee and the described process to develop a draft Long Range Facility Plan for Board adoption.

VIII. TIMELINE FOR IMPLEMENTATION/EVALUATION

The updated Long Range Facility Plan is proposed to be presented to the Board in draft form in April, 2012, and for final consideration in May, 2012.

ATTACHMENTS

- A. Long Range Facility Plan Summary
- B. Long Range Facility Plan Projected Timeline

Portland Public Schools: Long Range Facilities Plan

What is a long range facilities plan?

- Board adopted strategy to identify strategies and priorities for capital investments in district facilities to:
 1. Support program needs and improve student achievement
 2. Improve facility conditions
 3. Provide 21st century learning environments for students and teachers
- Assesses condition of district facilities

Why is it important?

- The long range facilities plan sets the priority for capital investment in school facilities
- State law requires each school district with more than 2,500 students produce a long range plan

What goes into the plan?

Facility Assessment

- Building, major system, heating, plumbing, structural, roofing
- Accessibility
- Seismic readiness
- Historic assessment

Enrollment Trends

- Enrollment forecast (10 years)
- Birth rates
- New housing development
- Neighborhood population projections

Enrollment Balancing

- School configuration
- Boundary adjustments
- Program size

School Capacity

- Ability to meet program needs
- Ability of schools to accommodate population growth

Planning & Policy

- Identify financial tools to address facility needs
- Describing 21st century learning environment

Public Input

- Facility Planning Committee
- Board of Education

How will this plan be developed?

- Facility Planning Committee – stakeholder input and development of draft long range facilities plan
- Utilize staff analysis of population changes, facility capacity and conditions
- Public involvement in regular Facility Planning Committee meetings.

Who is involved?

Facility Planning Committee – meeting of stakeholders


- Parents, neighborhood associations, business leaders, local government, community members
- District educational regional administrators
- Board of Education (reviews and adopts final plan)
- District facilities support staff

How will the plan be used?

- District wide comparison of facility conditions with program needs
- Board approved methodology for capital investment decisions

Long Range Facilities Plan: Projected Time Line

TASK	11/11	12/11	1/12	2/12	3/12	4/12	5/12	6/12	7/12	8/12	9/12	10/12	11/12
1. Background Reports		X	X	X	X								
2. Form Facility Planning Committee													
3. FPC meetings¹													
4. Public Comment													
5. Draft LRFP							X						
6. Final LRFP								X					
7. Board Adoption LRFP													

 Progress toward task completion or deliverable

¹Committee meetings would include opportunity for public comment/questions

- Deliverables (X): Background Reports; Draft and Final Long Range Facilities Plan
- Timeline and deliverables assumes a capital bond program later than May 2011